

Newsletter

Term 1– Week 1

1st February 2018

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Acting Principal: Glenda Miller

Bank details: BSB 063-806 Account No: 10023792 Account Name: Heskett Primary School Official Account

Diary Dates

Every Day: Don't forget Heskett PS is a NUT AWARE School

February

Foundation students do not attend on Wednesdays during February

6th: Welcome back breakfast

22nd: Curriculum Day

March

7th: Foundation students attend School Photos

12th: Labour Day—Public Holiday

29th: Last Day Term 1

30th: Good Friday

Dear Parents/Caregivers,



Welcome to the 2018 school year at Heskett Primary School. This year we welcome three new families to our school community and we trust these families have a long and happy association with our school.

We welcome some new staff members. The new teachers we welcome are Mr Nick Williamson and Mrs Sam Manitta. We also welcome Ms Brooke Ashenden, who joins us as an Education Support staff member. The staff for Term 1 is as follows:

Glenda Miller Acting Principal (3 weeks)

Mrs Samantha Manitta F—Grade 1 9 students

Mr Nick Williamson Grade 2—Grade 4 10 students

Mrs Jocelyn Russell MARC/ Library Monday pm

Mrs Debra Kent Office/Education Support

Mrs Jeanette Kalinski Office (Tuesday)

Mrs Catherine Borg (Education Support) Mon—Thurs

Ms Brooke Ashenden (Education Support)

Welcome/Welcome Back Breakfast: Next Tuesday morning we are having our Welcome/Welcome Back breakfast at the school. Breakfast will consist of bacon and egg sandwiches and juice. All students and their families are invited to attend and this is a wonderful opportunity to welcome new families to our school. For catering purposes it will be really helpful if you are able to indicate the number of people (including children) who will be attending. For this purpose there was a response slip attached to the 'Start-Up' note sent home on Tuesday. Please complete and return to the school by Friday 2nd February.

Heskett students are respectful. Heskett students are responsible. Heskett students achieve their best.



School Photos: Please note March 7th in your diary for School Photos.

Curriculum Day: Thursday 22nd February will be a Curriculum Day. **No students** will attend on this day.

School Fees 2018: Last year School Council set the school fees for 2018 as follows:

Essential Items: \$160.00. The fee covers items essential to support student learning.

Voluntary Contribution \$60.00 (Grounds)

School Council also approved the following payment options:

- | | |
|----------|--|
| Option A | Full amount at the beginning of Term 1 |
| Option B | Payment at the beginning of each Term |
| Option C | Half yearly payment (beginning of Terms 1 & 3) |
| Option D | Other payment arrangements |

Thank you to those families who have already paid fees or have indicated their preference for payment options.

During the year other costs may be incurred—these costs may include (but are not limited to) excursions, incursions, special lunches.



Canteen Lunches: As mentioned in the ‘Start-Up’ letter, lunches will be available on Fridays. Lunch will be available from the canteen every second Friday and on the alternating Friday lunches will be available from Subway. A menu for the canteen is attached to today’s news-
letter. If your child is having a lunch order, please send the order written on a brown paper

bag with the correct money enclosed. We very much appreciate the support of our parent volunteers who make the canteen lunches available.

School Newsletter and Communications: Communication with parents is vitally important and the school newsletter is the major way in which we inform the school community about upcoming events and happenings. To ensure everyone receives this news-
letter, it will be distributed to the oldest child in each family on Thursdays.



Sunsmart: A reminder that we are a Sunsmart school and in Term 1 and Term 4 it is a requirement that students wear their school wide brimmed sunsmart hats. Please also ensure that sunscreen is applied before students come to school.



Arrival and Absences: A gentle reminder that our school day and learning starts promptly at 9.00 each morning. The play ground is supervised from 8.45am. Children who arrive before 8.45 will be supervised inside. So that learning can begin promptly it is hoped that all student are ready to learn by 9.00am. We appreciate your help with this as our goal is to maximize learning time and decrease disruptions to learning. If students arrive late, it is an expectation that students will be signed in at the office before proceeding to class. Late arrivals to school and regular absences mean that children miss the important instructional part of the lesson when concepts are being introduced.

Collection at the End of the Day: All students will be taken to the undercover area near the first gate and will be dismissed from there. At 3.45, students who have not been collected (including bus travellers) will return to the F-1 classroom area and can be collected from there.

Classroom News and Learning Chronicle: These regular items will appear in the newsletter commencing next week.

Leaving Early: If for some reason your child needs to be collected during school hours it is our responsibility to ensure that procedures are in place for the collection of your child. The procedures determined by the Department of Education are as follows:

Students must only be collected by their parents (subject to any specific court orders) or by a person who has been authorized by you to pick up your child. We will record when the student has been collected early from school, the reason for the collection, the person who received the child (including signature), and, if the person is not known to the school, verification of identity using suitable photo identification (eg. Driver's licence).

We ask that you come, or the person authorized by you, to the office and complete the sign out form. These requirements are necessary to comply with Department regulations, minimize legal liabilities, and assist with emergency management and to provide adequate duty of care.

Naming Uniform Items: Could parents please put their child's surname on their school uniform or any other garments. This speeds up the return of any items that are handed into LOST PROPERTY.



Uniform Order—a reminder that if you require any further uniform items please let Deb know before Friday 9th February.



Phone Contact/Meetings with Teachers – during class time teachers are busy teaching. If you need to make contact with a teacher please do so outside of class time. eg. - before and after school or recess or lunch breaks. Alternatively, the office staff will note your contact details and leave a message for the teacher to contact you later to have a quick chat or to arrange a mutually suitable time to meet.

Monday Morning Assembly : The normal Monday morning assembly time of 8.45am will commence next Monday. Parents and family members are always welcome to attend our whole school assemblies on a Monday morning.



Personal Goods Brought to School at Owner's Risk : Personal property is often brought to school by students, staff and visitors. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. The Department of Education and Early Childhood Development does not hold insurance for personal property brought to schools and it will generally not pay for any loss or damage to such property. Therefore, bringing any unnecessary or particularly valuable items to school is discouraged.

Family Law Courts & Intervention Orders: Families that have Family Law Court Orders or Intervention Orders are requested to provide a copy to the school so that the school can act in accordance with any orders. Family Law Court Orders stipulate the rights of both parties and enable us to act appropriately and lawfully. It is also appropriate that the school is in possession of the most recent Family Law Court Orders or Intervention Orders.

Student Accident Insurance: As a school we do as much as we can to protect and care for injured students including first aid, notifying parents and emergency contacts if students are injured or hurt, and if necessary, an ambulance is called. Parents and guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Most medical costs will be refunded or partially refunded by Medicare. If you are a member of an ambulance or health insurance fund, you may also be able to claim transport or other expenses from that fund. The Department of Education and Early Childhood Development does not hold accident insurance for school students. Reasonably low cost accident insurance policies are available from the commercial insurance sector and these can be obtained

Student Enrolment Information Form: Attached to today's newsletter is a copy of your child's Student Enrolment Information Form. It is important that our records at school are up to date and accurate so we ask that you check the details listed on this form. If changes need to be made please make them on the form and return the form to the school. If no changes are required please indicate this on the form and return it to the school anyway. This way we can ensure all our records are accurate. Thank you in advance for your support with this matter.

Kind regards

Glenda

Excellent Start-Up

