

Hesket Primary School

SCHOOL COUNCIL MEETING MINUTES

Meeting held on Tuesday 8th August 2017 at 5.30pm

For the attention of school council members.

ITEM	DETAILS	ACTION [Recommended or taken]
1) Welcome	Present: Amanda Hubber (DET representative and SEIL to discuss principal vacancy and job listing), Brett Hayler, Danielle Lamprell, Jillian Ryan, Cassie Creed	Motion: That attendees of the meeting held on 8/8/2017 be accepted. Moved: Brett Hayler Seconded: Jillian Ryan Carried
2) Apologies	Bridey Welton, Vince Cafari	Motion: That the apologies of the meeting held on August 8 th 2017 be accepted. Moved: Brett Hayler Seconded: Jillian Ryan Carried
3) Minutes of the Previous Meeting	<ul style="list-style-type: none"> • There is a casual vacancy on school council. It will be advertised in the school newsletter. <p>Excursions</p> <ul style="list-style-type: none"> • Skipping Championships at Arnolds Creek • Parliament excursion • Skipping Demonstrations • Athletics <ul style="list-style-type: none"> • Amanda Hubber has been contacted and will organise training for next Tuesday 8th August. School Council members will take part in the training if available. The panel will consist of two council members, our SEIL, another principal and a staff member. (Permanent staff members will have to discuss who will be on the panel out of the three) This job listing will be listed as soon as possible. <ul style="list-style-type: none"> • The school strategic plan needs to be drafted by and during term 4. • Need to develop a policy development team to avoid rectifying numerous policies at one time. 	Motion: That the Minutes of the meeting held on August 8 th 2017 as presented be accepted. Moved: Brett Hayler Seconded: Jillian Ryan Carried

	<ul style="list-style-type: none"> Lauren Clayton has questioned certain practises within the school that haven't been followed correctly that align with the child safety standards such as signing in and work with children check. 	
4) Business Arising from the Minutes:	<ul style="list-style-type: none"> Amanda Hubber will try to organise the principal position to advertised by Friday 11th August. Amanda has also suggested a sixth criteria for the position. 	Motion: That the sixth criterion as presented be accepted. Moved: Brett Hayler Seconded: Jillian Ryan Carried
b) Casual Vacancy on Council	There are two casual vacancies on school council. It will be advertised in the school newsletter.	
f) Meeting Schedule	Tuesday 12 th September Tuesday 17 th October Tuesday 7 th November Tuesday 5 th December	N/A
6) Correspondence [Inwards]	N/A	N/A
7) Correspondence [Outwards]:	N/A	N/A
8) Business Arising from the Correspondence:	N/A	N/A
10) Next Meeting:	Next Council Meeting to be held on: Tuesday 12 th September	
11) Closure of meeting.		Time: 6:40